WORK ORDER FORM

This form MUST accompany your item(s) for any requested services and serves as a contract between MES and the customer listed below.

DATE

CONTACT EMAIL

COMPANY PHONE FAX

*MES will charge a diagnostic fee to provide a repair estimate on all items returned for repair that are not covered under warrranty. Diagnostic fees may be higher on specialized items. The diagnostic fee will be waived should the service estimate charges be accepted, or a replacement is purchased thru the MES Service Dept. The diagnostic fee will *NOT* be waived if the recommended repairs are rejected after the estimate has been generated. This estimate is valid for 30 days based on the initial estimate date. If we do not receive a response within 30 days, the item will be returned and you will be billed the $90.00 diagnostic fee.*

ITEM NAME	MODEL #	SERIAL #
1		
SERVICE REQUEST		
2		
SERVICE REQUEST		
3		
SERVICE REQUEST		

I WOULD LIKE MY ITEM(S) RETURNED VIA

FEDEX ○ Next Day ○ 2 Day ○ 3 Day ○ Ground MY FEDEX # _____

UPS ○ Next Day ○ 2 Day ○ 3 Day ○ Ground MY UPS # _____

DROP-OFF/PICK UP ○

BILL TO ADDRESS

COMPANY

ATTN: PHONE

ADDRESS

CITY ST ZIP

EMAIL

SHIP TO ADDRESS (IF DIFFERENT)

COMPANY

ATTN: PHONE

ADDRESS

CITY ST ZIP

EMAIL

WHICH MES LOCATION ARE YOU SHIPPING TO?

○ **DETROIT** | 33596 STERLING PONDS BLVD. STERLING HTS, MI 48312 586.840.3200

○ **ATLANTA** | 140 SATELLITE BLVD. NE STE. B-1 SUWANEE, GA 30024 470.362.7016

○ **TORONTO** | 2283 ARGENTIA RD. UNIT 26 MISSISSAUGA, ONT L5N 5Z2 905.858.3192

○ **DAYTON** | 4212 EAST RIVER RD. MORAINE, OH 45439 937.824.4400

○ **PITTSBURGH** | 310 PARKWAY VIEW DR. PITTSBURGH, PA 15205 724.693.8699

○ **ILLINOIS** | 132 EISENHOWER LANE S. LOMBARD, IL 60148 630.576.1276

○ **FLORIDA** | 9843 18th ST. N SUITE 150A ST PETERSBURG, FL 33716 727.521.2135

SIGNATURE *PRINTED NAME*

NEED A RENTAL WHILE YOU WAIT FOR SERVICE?

>>> >>> >>> >>> *CALL OUR RENTAL EXPERTS 866-993-0300 FOR MORE DETAILS*